

TECH Job Description

Job Title: Residential Floater
Department: Residential

SUMMARY

Assist Team Leaders in covering open positions (due to lack of staff or PTO.) Provides a variety of services for the residents in Community, Individual, or Group Living locations by performing the following duties. Must be available to work any of the shifts including weekends.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

- Provides direct care support services as outlined in client's Person Centered Plan.
- Complete all required training prior to being scheduled for regular duty.
- Learn and utilize all training provided by TECH, Inc.
- Report client progress on a daily basis and as required by the Person Centered Plan.
- Assist clients with bathing and hygiene, as stated in client's Person Centered Plan.
- Assist clients with meal planning, food purchases, and meal preparation.
- Assist clients in maintaining a healthy living environment by following processes in place for any facility or vehicle maintenance and safety concerns.
- Assists with and/or monitors all housekeeping tasks in client residences.
- Transportation of clients via motor vehicle, or assists with arranging public transportation.
- Work the number of hours scheduled, not exceeding 40 hours unless approved by direct supervisor.
- Attend any and all mandatory staff meetings and in-service training or re-certifications.
- Comply with all departmental rules and guidelines.
- Comply with all TECH, Inc. policies and procedures.
- Participates as an active and contributing member of client's Person Centered Plan team.

SUPERVISORY RESPONSIBILITIES

This job has no supervisory responsibilities.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED).

LANGUAGE SKILLS

Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to speak effectively before groups of customers or employees of organization.

MATHEMATICAL SKILLS

Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to compute rate, ratio, and percent and to draw and interpret bar graphs.

REASONING ABILITY

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

CERTIFICATES, LICENSES, REGISTRATIONS

Current and valid Driver's License

CPR child and adult, First aid, MANDT, Positive Behavior Supports, TECH Medication Curriculum (employer will provide training to acquire certificates)

PHYSICAL DEMANDS – MEDIUM WORK

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to stand; walk; use hands to finger, handle, or feel; reach with hands and arms; and talk or hear. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and taste or smell. The employee must occasionally lift and/or move 20 to 50 pounds.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently exposed to wet and/or humid conditions and toxic or caustic chemicals. The employee is occasionally exposed to fumes or airborne particles, outside weather conditions, risk of electrical shock, and vibration. The noise level in the work environment is usually moderate.